

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



**Maldives Atoll Education Development Project (AEDP: P177768)**  
**Ministry of Education**  
Republic of Maldives

**Announcement No:** (IUL)22-E/22/2026/45

**REQUEST FOR EXPRESSION OF INTEREST**

The Government of Maldives (GoM) is implementing the “Maldives: Atoll Education Development Project (AEDP) Project. The project is funded by the World Bank. The objective of the project is to increase access to education and enhance the quality of secondary education. The project is being administered by the Ministry of Education (MoE)

As part of this project MoE seeks an Individual for the position of **SENIOR PROCUREMENT SPECIALIST** to work in the implementation of the project.

Expressions of Interest need to be submitted by google form before **02:00 PM, 26<sup>th</sup> March 2026, Late applications will be rejected.**

**Google form link:** <https://forms.gle/WoSzfBtVN8CST7UQ8>

Documents to be submitted:

- Expression of Interest (submitted through google application form)
- Curriculum Vitae
- Copy of National ID Card/Passport
- Accredited copies of Academic Qualifications
- Copies of Employment /Job reference letters (The start and end dates should be clear)

**Remuneration:** Salary range between MVR 30,240/- up to 34,740/- (Sixty percent (60%) of the total salary shall be considered as Basic Salary, and forty percent (40%) shall be classified as Fixed Allowance. Seven percent (7%) of the Basic Salary shall be contributed to his/her pension fund at the end of each month throughout the contract period)

**Duration of service:** The service is initially for a period of 1 year and will be extended depending on successful performance evaluation.

**Terms of Reference**

Interested parties may download the Terms of Reference which outline the scope of service, the key qualifications, experience and terms of payment relevant to this position from the gazette.

**Selection**

Senior Procurement Specialist will be selected based on EOI (Submitted through google application form), interview process and practical assessment.

Interested individuals may obtain further information on request by writing to the address below.

The applications must be addressed to:

Maldives Atoll Education Development Project  
Ministry of Education,  
8th Floor, H. Velaanaage, 20096  
Ameer Ahmed Magu, Male' City,  
Republic of Maldives  
Tel: + (960) 3041100

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Email: [careers@moe.gov.mv](mailto:careers@moe.gov.mv)



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**Terms of Reference and Scope of Services**  
**FOR**

**SENIOR PROCUREMENTSPECIALIST**

**MALDIVES: Atoll Education Development Project (AEDP)**

**1. Introduction**

The Maldives Atoll Education Development Project (AEDP) is organized under five components: (a) enhancing curriculum delivery; (b) continuing teacher development; (c) measuring and enhancing system performance; (d) coordination, monitoring, capacity building and technical assistance; and (e) contingent emergency response. These components and the activities under them were prepared through a process of consultation and collaboration with the Ministry of Education (MoE); the Ministry of Finance and Treasury (MoFT); the atoll education agencies; public and private employers; academics and school principals, teachers, parents and students. The components and activities are also based on the knowledge and experience gained through the implementation of the Learning Assessment and Measurement (LAMP) Global Partnership for Education (GPE) trust fund.

The Government of Maldives (GoM) is implementing the “Maldives: Atoll Education Development Project (AEDP) Project. The project is funded by the World Bank. The objective of the project is to increase access to education and enhance the quality of secondary education.

**Components of AEDP**

The AEDP is organized into 05 components

**Component One: Enhancing Curriculum Delivery and Increasing Higher Secondary Participation**

The objective of this component is to promote strategic initiatives at the country level to strengthen and develop the general education system with a special focus on secondary grades. The activities under this component will be mainly implemented by schools with policy and technical support of the Ministry of Education (mainly PPR and School Administration Section), National Institute of Education (NIE), and the Department of Inclusive Education (DoIE).

**Component 2. Continuing Teacher Development**

The component will assist GoM to carry out a program of continuing teacher development activities. The activities under this component will be mainly implemented by schools with the policy and technical support of the NIE.

**Component 3: Measuring and Enhancing School and System Performance**



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The component will assist GoM to measure the performance of the school system through quality assurance activities and national assessments of learning outcomes. The activities under this component will be mainly implemented by the QAD, and by schools with the policy and technical support of the QAD.

**Component Four: Coordination, Monitoring, Capacity Building and Technical Assistance**

Under this component the Project will help the MoE to coordinate and monitor the Projects' activities, as well as provide technical assistance and knowledge support to the MoE's agencies and to schools.

**Component 5: Contingent Emergency Response.**

## **2. Objectives**

The Senior Procurement Specialist will be appointed to work on the procurement management and implementation aspects of the project. He/she will be responsible for ensuring that all the activities under the project compliance with procurement requirements of the World Bank Regulations and the Government of Maldives Regulations.

## **3. Scope of Services**

- Prepare, manage and update the procurement plan in the World Bank's Systematic Tracking of Exchanges in Procurement (STEP) system as per the implementation plan.
- Update the Project Procurement Strategy for Development (PPSD) as needed.
- Management of the contract database and maintaining a contract register of all the contracts awarded including Post and Prior review contracts;
- Ensuring that all procurement activities to be undertaken are in conformity with the Financing Agreement;
  - Carrying out the entire procurement cycle including preparation and release of Expression of Interests (EOIs), Invitation for Bids (IFBs), Terms of Reference (TORs), Request for Proposals (RFPs), Bid documents, Evaluation of proposals, Negotiations, Awarding of contracts, delivery etc. in accordance with World Bank Procurement Regulations, Credit Agreements and other related documents;
  - Preparing the relevant procurement documents for the World Bank's review and no-objection prior to its issue to the interested bidders and consultants;
  - Review the planned procurement activities under the projects to ensure that procurement is done in accordance with the World Bank regulations and the Government of Maldives Financial limits;
  - Specifically, review and revise, if necessary, the contracting procedures and documents for the localized community level procurement of works, with specific reference to the World Bank Procurement Regulations and international best practices;



**Maldives Atoll Education Development Project (AEDP: P177768)**  
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- Processing the contract amendments and obtaining necessary clearances on the amendments from the Bank;
- Handling the finalization of contracts between the implementing agency(s) and the selected suppliers, contractors and consultants;
- Preparing the responses to queries and providing clarification to the bidder;
- Ensure all the documents are properly filed and well documented.
- Assist with event planning and implementation;
- Ensure office equipment are properly maintained and serviced;
- Any other duties assigned by the Project Director

**Required Qualifications and Experience**

- Master's Degree in Business Administration, Accounting and Finance, or Procurement.
- 7 to 10 years of work experience in handling public procurement.
- Experience in handling procurement of a World Bank funded project or any other donor funded project would be an added advantage.

**4. Other Competencies**

- Knowledge and understanding of technical, commercial and legal aspects of procurement of the World Bank- financed project and should be familiar with the World Bank's Systemic Tracking of Exchanges in Procurement (STEP Portal) would be an added advantage.
- Experience in managing or coordinating donor-funded projects.
- Excellent written and oral skills in English and Dhivehi, with the ability to produce comprehensive reports in English.
- The successful candidate must be willing to work for extended periods without direct supervision and will be expected to travel routinely to islands within the catchment.
- Ability to plan projects with complex and diverse activities.
- Familiarity with the relevant Government procedures and regulations.

**5. Institutional Arrangements**

The Senior Procurement Specialist will work in the OMSU and will report directly to the Project Director.



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**6. Duration of services and terms of payment**

The service is initially for a period of 01 year with the possibility of extension depending on performance. The S. Procurement Specialist will be paid based on the qualifications and relevant experience according to the circular of the National Pay Commission. The remuneration range for this position is 30,240/- up to 34,740/-.