









## Annex 1

### PRIZE SELECTION CRITERIA FOR SCHOOLS GRADE 9 TO GRADE 12

#### 1. ACADEMIC PRIZES

##### 1.1 General Proficiency Prize

###### Key Stage 4 and 5 (Gr 9 to Gr 12)

Students who have obtained 70% "Fully Achieved" from all the outcomes taught in the year **and** obtained 75% - 84% in the final aggregate mark for the year are eligible for this prize.

Final aggregate mark is obtained by calculating 50% from each term.

BTEC students who have passed in all 4 compulsory subjects and BTEC course (units) at the final exam for the year and obtained 23 – 25 points in the final aggregate of the year are eligible for this prize<sup>1</sup>.

For key stage 5 only the final aggregate marks are considered

##### 1.2 Honor-Listed Award

###### Key Stage 4 and 5 (Gr 9 to Gr 12)

Students who have obtained 80% "Fully Achieved" from all the outcomes taught in the year **and** obtained 85% and above in the final aggregate mark for the year are eligible for this prize.

Final aggregate mark is obtained by calculating 50% from each term.

BTEC student who have passed in all 4 compulsory subjects and BTEC course (units) at the final exam for the year and obtained 26 points and above in the final aggregate of the year are eligible for this prize.

For key stage 5 only the final aggregate marks are considered

##### 1.3 Class Prize

###### Key Stage 4 and 5 (Gr 9 to Gr 12)

Students who have Fully Achieved 70% of all the outcomes taught in each subject **and** obtained the highest final aggregate mark from the class. The highest final aggregate mark should not be less than 75%. If an expatriate student only merits this award, the best local student will also get this prize.

For BTEC a final average not less than 20 points are considered. If an expatriate student only merits this award, the best local student will also get this prize.

For key stage 5 only the final aggregate marks are considered

##### 1.4 Class Progress Prize

###### Key Stage 4 and 5 (Gr 9 to Gr 12)

Students who have obtained 60% from the final aggregate are eligible for this. The prize is awarded to all students from each class who showed improvements of 10% "Fully Achieved" and "Mostly Achieved" from the total of all the outcomes and 5% increment in the average marks from term 1 to Term 2.

<sup>1</sup> For information regarding calculation of average for BTEC students please refer to guidelines.

BTEC students who obtained a final average not less than 15 points are eligible. The prize winner should show an improvement of at least 2 points.

For key stage 5 only the final aggregate marks are considered

### 1.5 Subject Prizes

#### Key Stage 4 and 5 (Gr 9 to Gr 12)

Students who have obtained “Fully Achieved” from 70% of the subject outcomes are eligible for this (Key stage 4 only). The prize is awarded to the students who have obtained 85% and above in language subjects; and 90% and above in other curriculum subjects; in the final aggregate for the year.

For BTEC students, subject prizes are awarded if the student achieved a **DISTINCTION<sup>2</sup>** in the BTEC course at the final aggregate for the year.

For key stage 5 only the final aggregate marks are considered

Note:

Final aggregate = ((Term 1 average + Term 2 average) / 2)

## 2. DISCIPLINE AWARD

*(This award is to be given in the final report giving ceremony held for the year.)*

Students who score “excellent” in all the dimensions as per the report card of second semester are to be nominated for whom the class teacher and subject teachers will give scores as shown in the rubric given in Annex 2. The average of the scores given by all teachers will determine the individual score. The prize will be awarded to all students with a score average of 4 points and above.

(This calculation should be done when the report books are prepared for the Second Term and the award should be given in the final report giving ceremony held for the year instead of prize day).

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<sup>2</sup> Calculation of **DISTINCTION\*** (This is done **ONLY** at the end of the course)

### 3. PRIZES FOR UNIFORM ACTIVITIES

<p><b>Cadet:</b></p>	<p>3.1 Best all round Cadet*.</p> <p>Cadet with the best academic performance (best average for the final aggregate for the year. Students with less than 80% attendance for the uniform activity shall not be awarded the prize.</p>
<p><b>Band:</b></p>	<p>3.2 Best all round Bandsman*.</p> <p>Bandsman with the best academic performance (best average for the final aggregate for the year). Students with less than 80% attendance for the uniform activity shall not be awarded the prize.</p>
<p><b>Scouting/Guiding:</b></p>	<p>3.3 Best all round Scout/Guide.</p> <p>Scout/Guide with the best academic performance (best average for the final aggregate for the year). Students with less than 80% attendance for the uniform activity shall not be awarded the prize.</p>

\* Scoring table for the best all-round cadet, bandsman, scout and guide are given in Annex 3.

### 4. SPECIAL AWARDS FOR THE STUDENTS OF GRADE 10 and 12

#### 4.1 Top Achiever Award (National Level)

This prize is awarded to students who obtained any achievement at the national and international level at the secondary or higher secondary school completion exams.

#### 4.2 Top Achiever Award (Secondary School Level)

##### Top Achiever Award (School Level Secondary)

This prize is awarded to students who obtained the best 5 results at the school level from the secondary school completion exams.

Students who have scored less than a C grade (in secondary completions examinations) in any subject are not eligible for this prize. BTEC students who obtained less than a 'Pass' are also not eligible.

The best results will be calculated by giving points for the subjects (as shown in the table below) and by calculating a total of it.

Each BTEC grade will be counted as 4 times (as 4 subjects) the obtained grade. ONLY the best 8 subjects will be counted including Islam and Dhivehi in secondary completion examinations.

SSC/IGCSE/OL Grades (Secondary)	BTEC Grades (Secondary)	Points per grade
A*	Distinction*	29
A	Distinction	26
B	Merit	23
C	Pass	20

### **Top Achiever Award (School Level Higher Secondary)**

This prize is awarded to students who obtained the best 5 results at the school level from the higher secondary school completion exams.

Students who have scored less than an E (in higher secondary completion examinations) in any subject are not eligible for this prize. BTEC students who obtained less than a 'Pass' are also not eligible.

The best results will be calculated by giving points for the subjects (as shown in the table below) and by calculating a total of it.

Each BTEC grade will be counted as 4 times the obtained grade. ONLY the best 5 subjects including Islam and Dhivehi, will be counted in higher secondary completion examinations

Academic Grades (Higher Secondary)	BTEC Grades (Higher Secondary)	Points per grade
A*	Distinction*	10
A	Distinction	9
B	Merit	8
C	Pass	7

### **5. DISTINCTION AND HIGHER DISTINCTION AWARD**

This prize is awarded to:

- 1) Students who obtained 3 or more A's or A\*s in the O'Level and SSC examinations, (Distinction). For HD 2 or more A\*
- 2) Students who obtained 2 or more A's or A\*s in the A'Level and HSC examinations are eligible for this award.
- 3) BTEC students scoring a distinction or distinction\* in BTEC course are also eligible for this award.

### **6. BEST ALL-ROUND STUDENTS AWARD**

This prize is awarded to the students of grade 10 and/or 12 only. Students who fail to attend term end exams will not be eligible for this award. Expatriate students are not eligible for this prize. Students who did not pass in 8 subjects including Islam and Dhivehi in secondary completion examinations and passed in 5 subjects in higher secondary completion examination including Islam and Dhivehi are not eligible for this prize. The Best All-Round Students' selection criterion is given in Annex 4.



*Annex 2 (Annual Prize Giving)*  
**RUBRIC FOR GIVING SCORES FOR THE DISCIPLINE AWARD**

These general guidelines are provided to assist teachers in awarding scores for the “Discipline Award”.

Category	5	4	3	2	1
<p><b>Respect for rules and regulations</b></p> <p>Respect for all rules and regulations for students within and outside school. Obeys teachers and other student leaders in this respect. Follows proper uniform code. Encourage fellow students to behave accordingly.</p>		Demonstrates a high level obedience to school rules and authorities, and encourages others to do the same.	Generally follow school rules and show obedience to teachers. Has not committed any serious offence.		Generally fails to abide by the rules and follow the instructions from the authorities and repeatedly given advice.
<p><b>Perseverance</b></p> <p>The ability to consistently strive to complete challenging task</p>		Consistently strives and completes challenging tasks, both academic and Non-academic. Displays a high level of motivation and Confidence.	Generally strives and completes some of the challenging Tasks. Displays moderate level of motivation and confidence		Generally fails to Strive and complete challenging tasks. Motivation and Confidence is low. Remedial action is Necessary.
<p><b>Punctuality</b></p> <p>Attending formal and informal activities on time, Including attending school on time.</p>		Consistently attends all formal and informal activities on time.	Generally attends most of the formal and informal activities on time.		Consistently late in attending formal and informal activities on time.
<p><b>Cleanliness</b></p> <p>Demonstration of attention to personal hygiene (e.g.: grooming brushing teeth, keeping the nails clean, taking regular showers etc.) and neatness of dress, books and effort of keeping the desk and classroom clean.</p>		Consistently demonstrates a high standard in both personal hygiene, and neatness of dress and books. Puts in considerable effort in keeping the desk and classroom clean.	Generally meets the expected standard in both personal hygiene, and neatness of dress and books.		Does not meet the expected standard either in hygiene or neatness of dress and books.
<p><b>Politeness and respect for others.</b></p> <p>Student’s demonstration of polite manners expected by the society in general, including respect for teachers and fellow students.</p>		Consistently demonstrates good manners to the standard expected, and is always respectful of teachers and fellow students.	Generally demonstrates good manners, and is respectful towards teachers and students.		The student has not acquired good manners expected by the society, and sometimes fails to demonstrate respect towards teachers and fellow students.

<p><b>Leadership / initiative</b></p> <p>Leadership and initiative in academic and non-academic activities.</p>	<p>Demonstrates strong leadership skills and initiative in academic (classroom) and non-academic activities. His/her leadership is well accepted by fellow students.</p>	<p>Demonstrates adequate leadership skills in academic and non-academic activities. Shows initiative and interest in taking-up leadership roles</p>	<p>Has not demonstrated leadership skills or taken initiative in a leadership role. The student is hesitant to take-up leadership roles and generally lacks self-initiative.</p>
<p><b>Co-operation</b></p> <p>Ability and shows willingness to work with teachers and students, including helpfulness towards others.</p>	<p>Consistently shows willingness and takes initiative in working with fellow students. He/she is helpful towards other students. Enthusiastically assists in classroom and school activities.</p>	<p>Generally works well with other students. When requested, he/she often assists in classroom and school activities.</p>	<p>Has difficulty in working with others, including students and teachers. Needs remedial action.</p>

*Annex 3 (Annual Prize Giving)*

**RUBRIC FOR GIVING SCORES FOR THE BEST ALL-ROUND STUDENT  
(UNIFORM ACTIVITIES)**

These general guidelines are provided to assist teachers in awarding scores for the “Best All-Round Student in Uniform Activities”. Students enrolled in uniform activities from Grade 10 are eligible for this prize

<b>Categories</b>	<b>Scoring</b>
Discipline	Excellent = 4, Very Good = 3, Good = 2, Satisfactory = 1, Poor = 0
Attendance (to the activity)	100% = 4, 99% - 95% = 3, 94% - 90% = 2, 89% - 85% = 1, less than 85% = 0
Records of Behaviour (from the discipline record file)	No Records filed = 4, 1 Record = 2, more than 1 record filed = 0
Final Marks (Final aggregate of the year = Term 1 average + Term 2 average / 2)	100% - 65% = 4, 64% - 50% = 3, 49%-40% = 2, less than 40% = 1 For BTEC students: 31 - 20 points = 4, 19 - 15 points = 3, 14 - 12 points = 2, less than 12 points = 1
Responsibility and leadership (in the activity)	Head post = 4, Second Head = 3, Leader = 2, Assistant Leader = 1,
Achievements (in the activity)	All-rounder = 4, Best camper = 3, Best five = 2
Camping (national/international in any grade)	Participation in an international camp = 4, Participation in a national camp = 2

## *Annex 4 (Annual Prize Giving)*

### **CRITERION FOR SELECTING THE BEST ALL-ROUND STUDENT(S)**

#### **Selection Committee**

The committee will have to confirm if the students have been awarded marks fairly according to the set criterion for Annual Prize Giving by Ministry of Education. In selecting, the committee members should be included from the following areas. There should be a minimum of five members.

- Principals (principal and deputies)
- Leading Teachers
- Teachers (Secondary/Higher Secondary)
- PTA
- School Board (Optional)

#### **Areas of performance and points awarded**

Points would be given for performance in the following areas:

- |    |   |     |
|----|---|-----|
| a) | Academic                                | 50% |
| b) | Discipline                              | 10% |
| c) | Responsibility and leadership           | 10% |
| d) | Sports and extra- curricular activities | 20% |
| e) | Attendance                              | 10% |

#### **a) Academic**

##### **Grade Ten Students**

Criteria for eligibility:

Grade 10 students who studied and passed a minimum of 8 subjects in the second semester (mock examination is considered as second term) school exams of grade 10 only are eligible for the Best All-Round Student selection.

Academic points will be calculated by considering term examination and O/level examination results.

##### ***Term Score***

Term score is obtained by calculating the average each term (average of two term separately) of the two terms of the final year.

- (i) The final average of first term (Final year, grade 10)
- (ii) The final average of second term (*mock examination is considered as second term*) (Final year, grade 10)

**Term Score 1 (Term One) is** = the final average of first term (corresponding term score in the table given below)

**Term Score 2 (Term Two) is** = the final average of second term (corresponding term score in the table given below)

Term Average (Academic)	Term Average (BTEC)	Term Score
90 – 100	28 – 31	29
85 – 89	26 – 27	26
80 – 84	25	23
70 – 79	22 – 24	20

### ***O/Level Score***

**Academics Performance Score (APS)** is the sum of the grade points obtained in the 8 subjects sat in the secondary school completion examinations. Refer the table below to calculate the academic performance score.

Academic Grades	BTEC Grades	Points Per Grade
A*	Distinction*	29
A	Distinction	26
B	Merit	23
C	Pass	20

***O/Level Score*** = Academics Performance Score (APS)/8

Total academic points (50%) are calculated using the table below.

	Scores
10% of Term 1 Score	(Term Score 1) x 10/29
10% of Term 2 Score	(Term Score 2) x 10/29
O/Level Score	( O/Level Score) x 30/29
Maximum Score	

### **Grade Twelve Students**

Criteria for eligibility:

Grade 12 students who studied and sat a minimum of 5 subjects in the second semester (mock examination is considered as second term) school exams of grade 12 only are eligible for the Best All-Round Student selection.

Academic points will be calculated by considering term examination and A/level examination results.

### ***Term Score***

Term score is obtained by calculating the average of the two terms of the final year.

- (iii) The final average of first term (Final year, grade 12)
- (iv) The final average of second term (*mock examination is considered as second term*) (Final year, grade 12)

**Term Score 1 (Term One)** is = the final average of first term (corresponding term score in the table given below)

**Term Score 2 (Term Two)** is = the final average of second term (corresponding term score in the table given below)

Term Average (Academic)	Term Average (BTEC)	Term Score
90 – 100	28 – 31	10
85 – 89	26 – 27	9
80 – 84	25	8
70 – 79	22 – 24	7

### A/Level Score

**Academics Performance Score (APS)** is the sum of the grade points obtained in the 5 subjects sat in the higher secondary school completion examinations. Refer the table below to calculate the academic performance score.

Academic Grades	BTEC Grades	Points Per Grade
A*	Distinction*	10
A	Distinction	9
B	Merit	8
C	Pass	7

**A/Level Score** = Academics Performance Score (APS)/5

Total academic points (50%) is calculated using the table below.

	Scores
10% of Term 1 Score	(Term Score 1) x 10/10
10% of Term 2 Score	(Term Score 2) x 10/10
A/Level Score	( O/Level Score) x 30/10
Maximum Score	

### b) Discipline

Use the tool in Annex 1.

$$\text{Maximum Score: } \frac{\text{Total}}{35} \times 10$$

### c) Responsibility and Leadership (select one out of the highest scoring post only).

<u>Post</u>	<u>Points</u>
School Captain / Head Prefect	10
School Deputy Captain	9
Games Captain	8
Deputy Games Captain	7
House Captain / Deputy Captain	7
Any Club Chairman / president	7
Uniform body Leaders	7
Senior Prefect / Prefect / Junior Prefect	5
School Team Captain	5

$$\text{Maximum Score: } \frac{\text{Total}}{10} \times 10$$

**d) Sports and Extra Curricular Activities** (Select only the 3 highest scores)

Points are to be given in the ratios given. Count only those which are obtained in grades 9 - 12.

Points are to be given to students who participate in competitions only.

**Note:** For Team Events, EACH individual of the Champion Team will get scores. Activities held by schools amongst schools will not be considered as inter-school activities.

Type	1 <sup>st</sup> Place	2nd Place	3rd Place	Participation
International	5	4	3	2
National / Inter-school	5	4	3	2
School	4	3	2	1

International events would be considered only when school or the nation is represented.

20% allocated for this area is obtained by calculating the sum of maximum three scores

Sports and Extra-Curricular Activities	Maximum Score
	<u>Total</u> x 20
<b>Total</b>	15

**e) Attendance**

Award points as follows for the students' attendance to school for the final year:

**Attendance %** = (Number of days attended / Total number of days to be attended) x 100

Attendance percentage value is rounded off to a whole number according to the mathematical rule.

Attendance (%)	Points
100	10
95-99	9
85-94	8
75-84	6
74 and below	5

### Best Ten Students Calculation Table

#	Student	Academic (50)	Discipline (10)	Leadership (10)	Sports & Activities (20)	Attendance (10)	Total Score
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

### Calculation of Average for BTEC Students

Calculation of DISTINCTION\* (This is done ONLY at the end of the course)

Points available per unit value at specific unit grades and levels

The table below shows the number of points scored per unit value at the unit level and grade.

Unit level	Points per unit value		
	Pass	Merit	Distinction
Level 1	3	4	5
Level 2	5	6	7

Students who achieve the correct number of points within the ranges shown in the “Qualification Grade” table below will achieve the qualification merit or distinction or distinction\* grade.

Unit Level	Points range above pass grade		
	Merit	Distinction	Distinction*
Pearson BTEC International Level 2 Certificate	85 – 94	95 – 99	100 and above
Pearson BTEC International Level 2 Extended Certificate	170 – 189	190 – 199	200 and above
Pearson BTEC International Level 2 Diploma	340 – 379	380 – 399	400 and above



